



FaceChrist

Looking unto Jesus

How the platform works

A complete guide for members, church officers and ministry teams: what the platform is for, how it is organised, what every role can do, and the benefits each person enjoys.

Welcome

Grace and peace to you in the name of our Lord Jesus Christ.

Thank you for taking the time to understand FaceChrist. Many people have asked us how it works, who can do what, and how it helps them. This guide answers those questions in plain language, step by step.

FaceChrist is a digital home for the Christian family. A member can read the Bible and sing from the hymnal, follow the news of their church, pray with others, give, learn, meet fellow believers and serve. A church leader can run the church, communicate with every member, manage registrations and giving, care for visitors and children, and report to the bodies above them, all from one place, on the website and in the mobile app.

Whether you are a first-time visitor, a member, a parent, a seller, a volunteer, a treasurer, a pastor or the leader of a department, there is a place for you here. We have written this document for each of you.

"Let us not neglect meeting together, as some are in the habit of doing, but encouraging one another." (Hebrews 10:25)

Our aim

To give every Christian, church and ministry one simple, safe and affordable digital home where worship, fellowship, service, learning and giving come together, so that the Gospel is shared more widely and the family of God is better connected.

Our goals

- **Connect** the local church, the association, the conference and the convention in one live network, so news, events and encouragement flow in both directions.
- **Equip** every member with the Bible, hymns, devotionals, courses and mentoring they need to grow, even where data is expensive or the network is poor.
- **Serve** church leaders with practical tools: communication, registrations, attendance, rosters, children's ministry, finance and reports, each limited to the person's role.
- **Protect** people and money: verified identities, moderation, privacy controls, separation of duties for finance and a record of important actions.
- **Empower** Christian creators, ministers, authors and small businesses to share their work and earn fairly.
- **Welcome** every denomination and every nation. FaceChrist began with the Nigerian Baptist Convention and is built for the whole Christian family, Baptist first and open to all.

How to read this guide. Chapters 1 to 6 explain the platform for everyone. Chapters 7 to 9 describe each role and what it can do. Chapters 10 to 15 show it in daily life, the benefits, questions people ask, and the newest features for reaching more people. The appendices list every page of the member area and the officer tools.

With love in Christ,

The FaceChrist team

"Looking unto Jesus the author and finisher of our faith" (Hebrews 12:2)

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A note on terms. In this guide a **body** means a church, an association, a conference or a convention. A **position** is a role a member is given by a body (for example Treasurer of a church). A **department** is a ministry group such as Youth or Women's Missionary Union.

1. The big picture

FaceChrist is one system with three ways to use it. They all share the same accounts and information, so what you do on your phone is immediately there on the website.

Public website

Anyone can open it without an account to read news, find a church, see events and live services, browse the hymnal and Bible, listen to free music, look at the marketplace, read about Vacation Bible School and the Christian singles page, and give.

Member area

After a free sign-up, members get their timeline, chat, groups, prayer, notes, giving, wallet, orders, children and Bible school, fellowship profile, notifications and settings.

Mobile app

Android and iOS app with offline Bibles and hymnals, push notifications, a verse widget, biometric lock and most member features, including a check-in desk for children's teams.

A leader's panel

People who hold a position (such as a church secretary or treasurer) also see an **Admin** area. It shows only the pages their position allows, and only for the bodies and departments they look after. The menu is grouped into collapsible sections (Content, Church life, Finance and so on) with a search box to find any page quickly.

What happens behind the scenes

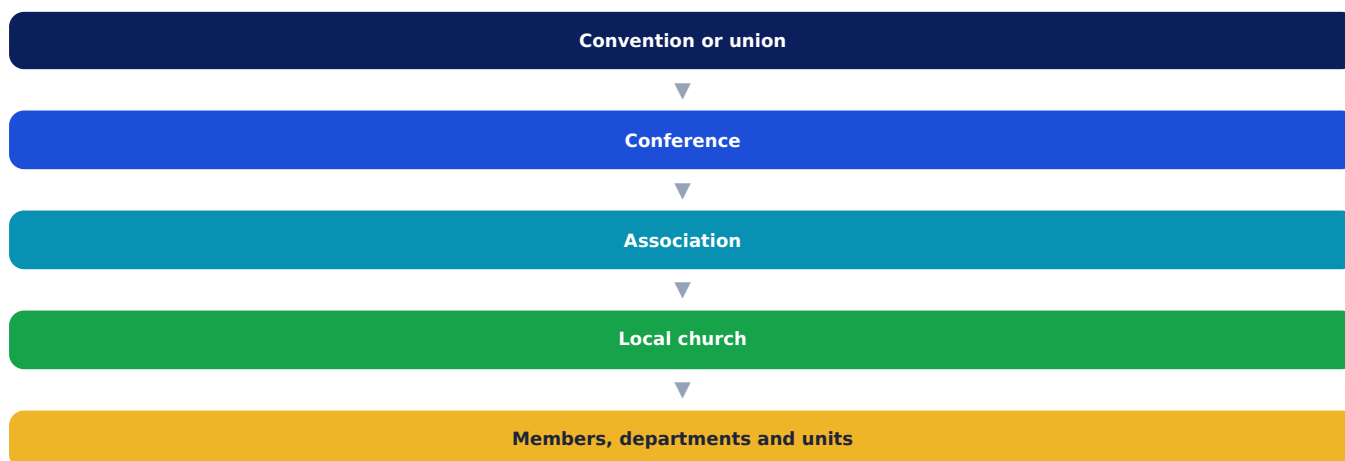


Notifications reach phones as push alerts, appear in the notification inbox and, for money and order events, are also emailed. Payments are processed by Flutterwave; FaceChrist never stores card details.

Languages and low data. The site and app can be used in several languages, the Bible and hymnal work offline, and a low-data mode keeps pages light for poor networks.

2. How the church family is organised

FaceChrist mirrors the way churches are really organised. Every church belongs to an association, every association to a conference and every conference to a convention. A member belongs to one church and therefore to everything above it.



Why this matters

- A **news item, event or notification** from a body reaches every member beneath it. A church announcement reaches that church; a conference announcement reaches every church in the conference.
- A **position** covers its own body and everything beneath it. A conference secretary can see and serve the conference and its associations and churches, but never another conference.
- **Departments** such as Youth and Students, Women's Missionary Union and Men's Missionary Union (and their sub-units) can have their own director and coordinators. A department position reaches only that department's members and content.
- Other nations can join with their own structure and tier names, so each convention or union sees its own members, churches and finances.

Public church pages

Every church has a public page with its address on a map, services, news, events, ministries and a giving option. Members can add a church that is missing; it is reviewed before it appears.

3. Getting started in four steps

- 1 Create a free account**
Choose your country, convention, conference, association and church (or add them later), your ministries and your language. Confirm your email. Members must be 13 or older; Fellowship and Connection is for adults 18 and over.
- 2 Complete your profile and secure it**
Add a photo, short bio and city. Turn on two-step sign-in or a passkey (fingerprint, face or screen lock). Choose your notification settings.
- 3 Explore your church and your ministries**
Follow your church, join small groups, register for events, register your children if you have any, and say hello on the timeline.
- 4 Install the app**
Download the app to read offline, get push alerts, use the verse widget and check children in or out at church.

Officers. A person becomes an officer when a leader of their body gives them a position. Officers are asked to turn on two-step sign-in before the Admin area opens. Nothing else is needed: they keep using the same account as a member.

4. What every member can do

These features are available to every signed-in member. Some premium extras are noted where they apply.

Area	What you can do
Read and pray	Twelve complete Bibles (English, French, Spanish, Portuguese, Yoruba, Hausa, Nigerian Pidgin and more) with highlights, notes and sync; hymnals by denomination with projector mode; liturgy, anthems, daily devotionals, reading plans, verse images, a prayer wall, prayer chain and testimonies; Bible games and the daily challenge.
Belong to a church family	Find a church near you, join its association, conference and convention, follow its news, events and live services, register for events with a QR ticket, check in at church, and join small groups and ministries.
Talk and share	A community timeline with posts, photos, reels, polls, #hashtags and @mentions, tagging friends, edit and delete your own posts and comments; one-to-one chat and group chat with voice notes, photos and files; edit and delete messages (free members have a time window, premium members do not).
Give and manage money	Give tithes and offerings online through Flutterwave, set up regular giving, make pledges and watch campaign progress, sponsor a child at Bible school, keep a wallet, and receive receipts, a monthly giving statement and a yearly tax statement. Gifts can be matched by a sponsor.
Buy and sell	A marketplace with escrow protection, offers and invoices in chat, seller reviews with photos, saved searches and alerts; a bookstore with ebooks, licensed downloads and bundles; courses, podcasts, films and gospel music with premium streaming.
Raise a family at church	Register children once, check them into the children's ministry with a pickup code and allergy tag, and register them for Vacation Bible School with daily recap, take-home activities and a completion certificate.
Meet fellow Christians	Fellowship and Connection for adults 18+: marriage-minded matches, friendship and networking, mentoring and counselling; compatibility scores, up to four photos, church references and ID verification badges, date safety check-in, block and report. A Christian singles page invites new people to join.
Grow and serve	Volunteer sign-ups, rota duties with accept, decline and swap, availability dates, mentoring programme, badges and rewards, an invite leaderboard with church-versus-church challenge.
Stay informed on your terms	Notification settings per topic (church life, community, money) for phone alerts and email; announcements from your church and the bodies above it; birthday and anniversary greetings; low-data mode and offline reading.
Stay safe and in control	Two-step sign-in and passkeys, a list of signed-in devices you can sign out remotely, login alerts, privacy settings, one-click data export, clear account deletion (GDPR and NDPR aware), automatic moderation with appeals.

5. How money works

Money is handled carefully and visibly, for the giver and for the church. All online payments use **Flutterwave**.

For givers

- Give to your church, association, conference, convention or a specific fund (tithe, offering, building project, missions, Bible school sponsorship).
- Pay by card, bank transfer, mobile money or from your FaceChrist wallet, depending on the country.
- Set a regular gift, or a reminder to give.
- Make a pledge and watch the campaign thermometer and milestones; get thank-you messages when goals are reached.
- Receive a receipt for every gift, a monthly statement by email and a yearly statement for tax records.

For churches

- Each body has its own giving accounts. Gifts can be split between funds and bodies by percentage, and the platform records every split.
- Online gifts are collected and then remitted to the body's account; the Payments and remittances page shows what is paid, pending or has a problem.
- The reconciliation report compares gifts, remittances and transfers for any month or fund and highlights variances. Export to CSV.
- Transfers out go to a bank account or mobile money. One officer requests, another approves.
- Manual gifts (cash or transfer) can be recorded and confirmed by a finance officer.

The wallet and marketplace

Members can keep a wallet balance to pay for orders, courses, books, tickets or gifts. In the marketplace an order can be protected by **escrow**: the buyer pays, the seller delivers, and the money is released to the seller when the buyer confirms (or after a set time). Sellers see a dashboard with sales per day, money in escrow and when it will be released.

Matching gifts. A member can offer to match other people's gifts to a campaign from their wallet up to a limit. Sponsors can pause or stop at any time, and matching pauses itself if the wallet is low.

Sponsor a child. At Vacation Bible School any member can sponsor children who cannot afford the fee. Families can ask for help, and leaders approve requests from the sponsorship fund.

6. How people stay safe

Accounts

- Two-step sign-in, passkeys and an optional app lock.
- A list of signed-in devices with remote sign-out and alerts for new logins.
- Rate limits on sign-in and the API.
- Officers must use two-step sign-in before their admin powers switch on.

Community

- Posts, comments and prayer requests are scanned for harmful text; strong matches are held for a moderator and weaker signals are flagged.
- Pictures in posts can also be checked automatically when the platform has the picture service switched on.
- Anyone can report; reports have response targets, and authors can appeal.
- Block members and report abuse in one tap.

Trust badges

- **Verified** badge for trusted members and ministries.
- **Church-verified**: leaders vouch for a member.
- **ID verified**: a selfie and ID photo are checked by staff, then deleted straight after the decision.
- A trust score with plain reasons helps moderators and members.

Children

- Children are registered by their parent or guardian only.
- Check-in gives a pickup code; only the right code hands a child over.
- Allergies show on name tags and to the class leader.
- Bible school volunteers must be approved and screened before they can use the check-in desk, and incidents are logged.

Your data

Members can download their data in one click and request deletion of their account. Bank cards are handled by Flutterwave, not stored by FaceChrist. Content that is removed can be appealed. Important actions by officers are recorded so the platform stays accountable.

7. Roles: members and ministry roles

These roles need no appointment. They come from what a person does on the platform.

Visitor (no account)

Anyone who opens the website or sees a shared link.

WHAT THEY CAN DO

Read news and events, find a church and see its page, read the Bible and hymnal, watch public live services, browse the marketplace, music and courses, read about Vacation Bible School and the singles page, and give. Registering is free.

WHAT THEY ENJOY

No barrier to entry: a visitor can see the life of a church before deciding to join.

Member

Everyone with a free account.

WHAT THEY CAN DO

Everything in section 4: worship resources, community, chat, groups, giving, wallet, orders, volunteering, notifications, privacy and security.

WHAT THEY ENJOY

One account for their church, their ministries and their whole Christian life, on the website and the app, with offline Bible and hymnal.

Parent or guardian

A member who registers children.

WHAT THEY CAN DO

Add children with allergy notes and birth year, receive pickup codes when they are checked in, register them for Vacation Bible School, say who may collect them, read the daily recap and take-home activities, print certificates, and ask for help with fees.

WHAT THEY ENJOY

Peace of mind: you know when your child is checked in and collected, and what they learned each day.

Premium member

A member with any paid plan (for example Music Unlimited, Fellowship Plus, Ad-free, Games Plus).

WHAT THEY CAN DO

Everything a member can do, plus the plan's extras (full music streaming, more connection requests and filters, no adverts, unlimited games). Premium members also have no time limit on editing or deleting chat messages for everyone.

WHAT THEY ENJOY

A smoother experience and extra reach, while supporting the platform.

Seller

A member who lists items in the marketplace.

WHAT THEY CAN DO

Create listings, chat with buyers, make offers and send invoices, use escrow, ship and mark delivered, answer reviews (with photos), and watch the seller dashboard with sales graph and payout schedule.

WHAT THEY ENJOY

A trusted market within the Christian family, with protection against non-payment and clear payout timing.

Creator, minister or author

A member with the creator licence.

WHAT THEY CAN DO

Publish music and albums, podcasts, courses, ebooks and digital products (with licences, download limits and bundles), set memberships and tips, run coupons, and read creator analytics and earnings.

WHAT THEY ENJOY

A global audience of believers and a fair share of what they earn, paid to their wallet.

Volunteer

A member who serves in rotas, events or Vacation Bible School.

WHAT THEY CAN DO

Sign up to help, accept or decline duties, swap duties, set dates they cannot serve, and (when approved and screened) use the children's check-in desk.

WHAT THEY ENJOY

Fair scheduling that avoids clashes, reminders the day before, and thanks from the team.

Mentor and mentee

Members who join the mentoring programme.

WHAT THEY CAN DO

Choose topics (faith, marriage, career, business, ministry, finance, wellbeing), receive suggested matches by shared topics, church and country, and accept or end connections.

WHAT THEY ENJOY

Guidance from someone further along, or the joy of helping someone start.

8. Roles: church and body officers

An officer is a member who holds a **position** in a body (a church, association, conference or convention), sometimes limited to a department. Each position has a ready-made set of permissions that the person who appoints them can adjust. The following positions are available.

Administrator

Runs the day-to-day of a church, association or conference page.

WHAT THIS ROLE CAN DO

One person who can set up everything for the body they look after: publish, register people, send notices, manage giving accounts and appoint other officers.

Create content Approve publishing Forms and registrations Push notifications Members directory Staff and roles Organisation profile
Finance reports Finance management Request payouts Approve payouts Moderation Activity reports

WHAT THEY ENJOY

A complete toolbox in one place, with every action recorded, so a small team can run a busy church without extra software.

Pastor / President

The spiritual and executive head of the body.

WHAT THIS ROLE CAN DO

Sees the pastor dashboard (attendance, giving and growth at a glance), keeps private pastoral care notes, follows up visitors and absent members, approves publishing and approves (but does not request) payouts.

Create content Approve publishing Forms and registrations Push notifications Members directory Staff and roles Organisation profile
Finance reports Approve payouts Moderation Activity reports

WHAT THEY ENJOY

Time back for people: the system tells you who is new, who stopped coming and who needs a visit. Money moves only with your approval.

Secretary

Keeps the church informed and organised.

WHAT THIS ROLE CAN DO

Posts news, bulletins and events, builds registration forms, sends push notifications, keeps the members list and rotas, and reads activity reports.

Create content Forms and registrations Push notifications Members directory Activity reports

WHAT THEY ENJOY

No more paper lists or WhatsApp chaos: one announcement reaches everyone, registrations arrive with QR tickets.

Assistant Secretary

Supports the secretary.

WHAT THIS ROLE CAN DO

Writes content, creates forms and works with the members list.

Create content Forms and registrations Members directory

WHAT THEY ENJOY

A clear, limited role: help with the paperwork without access to money or settings.

Treasurer

Guards the church's money.

WHAT THIS ROLE CAN DO

Manages giving accounts and how gifts are split, confirms manual gifts, reads giving records, remittances and reconciliation, runs giving campaigns and pledges, and requests or approves transfers.

Finance reports Finance management Request payouts Approve payouts Activity reports

WHAT THEY ENJOY

Every gift is recorded and receipted automatically, monthly and yearly statements are sent to givers, and the reconciliation report shows what has been paid, remitted or is still pending.

Financial Secretary

Records and reports on giving.

WHAT THIS ROLE CAN DO

Manages giving records and accounts and can request transfers, but cannot approve them.

Finance reports Finance management Request payouts Activity reports

WHAT THEY ENJOY

Built-in separation of duties: the person who requests a payout is never the one who approves it.

Accountant

Keeps the books tidy.

WHAT THIS ROLE CAN DO

Reads finance reports, confirms manual gifts and manages accounts, but cannot move money out.

Finance reports Finance management Activity reports

WHAT THEY ENJOY

Clean, exportable records (including CSV) without the power to withdraw funds.

Auditor

Checks the books.

WHAT THIS ROLE CAN DO

Read-only access to giving, payments, reconciliation and reports.

Finance reports Activity reports

WHAT THEY ENJOY

Independent oversight: you can see everything you need and change nothing.

Public Relations Officer (PRO)

The voice of the church.

WHAT THIS ROLE CAN DO

Writes news, events and announcements and sends push notifications.

Create content Push notifications

WHAT THEY ENJOY

Reach every member instantly, on their phones, with one tap.

Media and Publicity

Pictures, video and publicity.

WHAT THIS ROLE CAN DO

Adds gallery items, news, events, sermons and live streams.

Create content

WHAT THEY ENJOY

A home for photos, sermons and live services that members actually visit.

Department Director

Leads a department such as Youth, Women's Missionary Union or Men's Missionary Union.

WHAT THIS ROLE CAN DO

Everything a secretary can do, limited to that department: its members, its content, its forms and notifications. Can approve publishing and appoint unit coordinators inside the department.

Create content

Approve publishing

Forms and registrations

Push notifications

Members directory

Staff and roles

Activity reports

WHAT THEY ENJOY

Your department gets its own voice and its own members list, without seeing what belongs to others.

Unit Coordinator / Leader

Leads a unit (choir, ushers, children's church, a sub-group).

WHAT THIS ROLE CAN DO

Publishes for the unit, creates forms, notifies unit members and sees the unit's members.

Create content

Forms and registrations

Push notifications

Members directory

WHAT THEY ENJOY

Organise rehearsals, rosters and sign-ups in one place.

Welfare Officer

Cares for members in need.

WHAT THIS ROLE CAN DO

Sees members in scope, follows up and runs forms such as welfare or support requests.

Members directory

Forms and registrations

WHAT THEY ENJOY

Know who needs help and keep track of every follow-up.

Community Moderator

Keeps the community safe and kind.

WHAT THIS ROLE CAN DO

Reviews reported posts, listings and members, handles appeals, checks ID verification submissions and held reviews.

Moderation

WHAT THEY ENJOY

Clear queues with response targets, so nothing sits unseen.

Music and Hymnal Administrator

Looks after worship resources.

WHAT THIS ROLE CAN DO

Adds hymnals for any denomination, edits hymns and reviews music albums and Bible games.

Hymnals and music

WHAT THEY ENJOY

Worship resources stay accurate and complete for every denomination.

Permissions at a glance

The table shows which permissions each ready-made position starts with. A tick means the permission is included.

Position	Create content	Approve publishing	Forms and registrations	Push notifications	Members directory	Staff and roles	Organisation profile	Finance reports	Finance management	Request payouts	Approve payouts	Moderation	Activity reports
Administrator	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pastor / President	✓	✓	✓	✓	✓	✓	✓	✓			✓	✓	✓
Secretary	✓		✓	✓	✓								✓
Assistant Secretary	✓		✓		✓								
Treasurer								✓	✓	✓	✓		✓
Financial Secretary								✓	✓	✓			✓
Accountant								✓	✓				✓
Auditor								✓					✓
Public Relations Officer (PRO)	✓			✓									
Media and Publicity	✓												
Department Director	✓	✓	✓	✓	✓	✓							✓
Unit Coordinator / Leader	✓		✓	✓	✓								
Welfare Officer			✓		✓								
Community Moderator												✓	
Music and Hymnal Administrator													

What each permission opens

Permission	Admin pages and tools
Create content	News and announcements, events and live streams, gallery, sermons and notes, digital bulletins, live sermon notes, films, going live, the bookstore, service rosters, volunteers, small groups, attendance by QR, visitors, children's check-in, Vacation Bible School
Approve publishing	Approvals queue: publish without waiting, and approve what other officers submit
Forms and registrations	Free or paid registration forms with capacity, ticket types, seat maps, QR venue check-in
Push notifications	Send notifications to members in scope, optionally to one department
Members directory	Members and staff in scope, church references, follow-up care, pastor dashboard, visitors, pastoral care
Staff and roles	Give members positions, see who holds which position and what each can do
Organisation profile	Edit the church, association or conference profile
Finance reports	Giving records, payments and remittances, reconciliation, transfers (read)
Finance management	Giving accounts and splits, confirm manual gifts, campaigns, invoices
Request payouts	Start a transfer to a bank account or mobile money
Approve payouts	Approve a transfer another officer asked for
Moderation	Reported content, ID verification, held reviews, orders in dispute
Activity reports	Member activity, engagement trends and analytics
Hymnals and music	Hymnals by denomination, hymns, Bible games, music albums

9. How roles are given, limited and checked

Giving a position

- 1 An officer with the *Staff and roles* permission opens Members and staff and chooses a member.
- 2 They pick the body (for example one church), an optional department, the position (for example Treasurer) and adjust the permissions if needed.
- 3 The member is notified. The position takes effect immediately, but the Admin area only opens once the member has turned on two-step sign-in (when the platform requires it).

The position can be changed or removed at any time. A person may hold several positions in different bodies.

Limits that protect everyone

- **Scope:** an officer sees and affects only their body and those beneath it, and only their department if the position is department-limited.
- **Approval workflow:** officers who may not publish directly send news, events and similar items for approval. Officers with the approve permission review the queue and can optionally notify members when an item is approved.
- **Separation of duties for money:** requesting a payout and approving it are separate permissions. The ready-made Financial Secretary and Accountant roles cannot approve; the Auditor cannot change anything.
- **Private care:** pastoral care notes can be read only by leaders who manage that church, and each time they are opened it is recorded.
- **Visibility of contact details:** phone numbers and emails of visitors and members are shown only to officers who need them for follow-up.
- **Records:** important officer actions (for example approving a gift, changing a position, opening private notes) are saved in an activity log.

Staff overview

Officers with the Staff permission have a single page listing everyone who holds a position in their scope, what each can do, and what they have done recently. Every page in the Admin area also has a "What can I do on this page?" hint.

Principle of least power. Give each person only the permissions they need for their job. For example, a PRO needs content and notifications, not members or finance.

10. A day in the life

Sunday morning at church

The secretary posted the bulletin on Friday and the PRO sent a reminder. Members open the app to read the order of service and the live sermon notes. Ushers on the rota accepted their duties earlier in the week. A first-time visitor is recorded at the desk; the system texts a welcome at once, emails the next day and reminds the pastor after three days. Parents register children at the children's ministry desk and receive pickup codes. After the service the pastor checks the dashboard for attendance and giving.

Monday: the treasurer

Online gifts from Sunday have been receipted automatically. The treasurer opens Reconciliation for the month, sees every gift, remittance and pending item, exports the CSV for the church council and asks the pastor to approve a transfer to a supplier. The pastor approves from his phone.

Summer: Vacation Bible School

The director creates a programme, uses a starter lesson pack to fill the five daily lessons, and opens registration. Parents register their children, some ask for sponsorship, and a few join the waitlist. Volunteers are approved and screened. Each morning the team checks children in with QR or search, parents get pickup codes, the recap and photo are sent in the afternoon, and children go home with a certificate at the end.

Young adult: Fellowship

A member joins Fellowship and Connection, completes the compatibility questions, asks the church for a reference and verifies her ID. She receives suggestions, chats once a request is accepted, and uses the safety check-in when she meets someone in a public place.

Creator: gospel singer

A minister uploads an album with synced lyrics, sets some songs free, and shares his public artist page. Listeners stream, tip and follow. His earnings appear in his wallet, and analytics show what is played most.

Moderator at night

The moderation queue shows two reports and one appeal. The moderator removes an abusive comment, restores a post that was held by mistake, and approves an ID verification.

11. Benefits at a glance

Who	What they enjoy
Members	One free account for worship, fellowship, learning and giving; offline Bible and hymnal; safe community; easy giving with receipts.
Parents	Safe check-in and pickup, daily Bible school recap, allergy care, certificates and help with fees.
Sellers and creators	A trusted market, escrow protection, dashboards, analytics, licences and a fair share of earnings.
Volunteers	Clear schedules, swaps, reminders, no double-booking and recognition.
Pastors and presidents	A live picture of the church, care tools, approval control and accountable finance.
Secretaries, PROs and media team	Publish once and reach everyone; registrations, QR tickets, bulletins and push notifications.
Treasurers, accountants and auditors	Automatic receipts and statements, reconciliation, separation of duties and exportable records.
Directors and coordinators	Their own space and members list within a department, without seeing other departments.
Welfare officers	See who needs help and track every follow-up.
Moderators	Clear queues, response targets, appeals and verification tools.
Music and hymnal administrators	Accurate hymnals and resources for every denomination.
Churches and bodies	A single network from church to convention, with news, events, giving and reports flowing up and down.

12. Frequently asked questions

Is it free?

Creating an account, reading, joining groups and giving are free. Optional paid extras exist (premium plans, boosts, creator licence) and some programmes have a fee.

Which denominations can use it?

It began with Baptist churches and is open to every denomination; each denomination can have its own hymnal.

Who can see my personal details?

Other members see your name, photo and what you choose to share. Phone and email are visible only to officers who need them for church care, and Fellowship profiles are visible only to members who have joined it.

Can my church use it if only a few people have smartphones?

Yes. The website works in any browser, the message centre supports SMS, and printed bulletins and QR tickets can still be used.

How do officers get their positions?

A leader above them (or the body's administrator) gives the position in Members and staff. Officers then turn on two-step sign-in.

Can an officer see another church's information?

No. Positions are limited to their own body and the bodies beneath it, and to their department if one is set.

What if I make a mistake in a chat message or post?

You can edit or delete your own posts and comments. In chat, free members can edit a message for 15 minutes and delete it for everyone for 60 hours; premium members have no limit; "delete for me" is always available.

How do I delete my account or get my data?

Open Privacy in your account to download your data or request deletion.

Is children's information safe?

Only the parent and the programme team can see it. Volunteers must be approved and screened before they can check children in.

13. Where to get help

Every Admin page has a hint panel, "What can I do on this page?", and every member page explains what it is for. Members can contact the platform through the contact form on the website, and church officers can ask the leaders above them to adjust positions or permissions.

Start here: visit facechrist.online, create your free account, and follow the four steps in section 3.

Thank you. We pray that FaceChrist helps you and your church to look unto Jesus, to love one another and to serve with joy.

This guide describes the platform's member and officer features. Platform-level administration is not covered here. Features may be refined over time.

14. Games, rewards and growing together

Bible games (in the app)

- **Bible Trivia** with about 1,250 questions in 15 topics (Old and New Testament, Jesus, parables and miracles, kings and prophets, women of the Bible, apostles, hymns and church history, verse completion and more), at easy, medium and hard.
- **Bible journey**: about 125 levels of ten new questions each, getting harder as you climb. A member never sees the same question twice until they have answered them all.
- **Today's challenge**: the same ten questions for everyone each day, with a daily streak.
- **Books in Order** and **Verse Scramble**, each with levels that grow harder and rounds that do not repeat.
- Weekly leaderboards; a few free plays every day, unlimited play with Games Plus.

Rewards and invitations

- **Invite friends** with a personal link or code; both people receive reward points when the new member becomes active.
- **Invite leaderboard** each month, with a church-versus-church challenge.
- **Badges** for taking part (reading, praying, serving, giving and more).
- **Coins** can be bought (or paid for from the wallet) and used for boosts, super requests, films, music and books.
- **Birthday and anniversary** greetings and celebrations in the church feed.

Faith habits

- Reading plans (also as a group), scripture memory cards, my notes, live sermon notes shared by the preacher, verse images to share, prayer chain, testimonies, hymn set lists and a verse widget on the phone.
- Hourly or daily verse reminders and a Telegram daily verse bot.

Publishing and earning

- Minister studio for albums and songs with synced lyrics, tips and artist pages; podcasts; courses with sections, certificates and coupons; ebooks and digital products with licences and bundles; films from drama ministries.
- Memberships (monthly supporters), discount codes, creator analytics and earnings paid to the wallet.
- **Advertise with us**: members and ministries can apply for promoted adverts and promoted marketplace listings. Once approved, an advert shows on the website and in the app, and the advertiser sees its views, clicks, click rate, days left, a day-by-day chart, website against app and top countries (Account, Advertise with us, or My adverts in the app).
- **My public link**: one shareable page for a member, artist or ministry.

15. Reaching more people: outreach, care and new believers

These features help every church welcome newcomers, care for its people and reach its community. They are free for members and churches.

Welcoming newcomers

- **Invite to church cards:** a member makes a personal invitation to a service or event and sends it on WhatsApp or as a QR code. The guest answers on a simple page; the member is told "they are coming", and the church sees the guest in Visitors.
- **Guest QR card at the door:** the church prints a welcome card. A first-time guest scans it and fills in a 30-second form; the welcome sequence starts by itself (a text, an email the next day and a reminder for someone to call).
- **Free church website:** every church gets a simple website at its own address, with a choice of themes, up to eight sections and its service times, map, events, sermons and outreaches filled in automatically.
- **New believer path:** thirty short daily steps for someone who has just come to faith. A leader from their church is assigned as mentor and a private chat opens between them.

Growing together in the Word

- **Reading challenges** for a household, a small group or the whole church: each person ticks "I read my Bible today" and everyone sees who has reached the weekly goal.
- **Seasonal journeys:** 40 days of Lent, Holy Week, Advent (24 days) and a 21-day New Year fast, with one passage and one prompt a day, reminders and a badge at the end.
- **Weekly prayer partners:** members who opt in are paired every Monday (their own church first), share one request and tell each other when they have prayed.
- **Share-a-verse cards** with the church name filled in automatically, ready for WhatsApp status and Instagram stories, on the website and in the app.
- **Sermon clips:** anyone can cut up to three minutes from a sermon's audio or YouTube video, on the website or with the scissors button in the app, and share a link that plays just that part.

Children and young people

- **Kids' corner:** twenty Bible stories told simply, each with a memory verse, a quiz question and a printable activity sheet (word search and a box to draw the story). No adverts, chat or links out.
- **Kids mode** in the app: a parent sets a four-digit PIN and the child cannot leave the kids' corner without it.
- **Youth Bible quiz contests** between churches: everyone answers the same questions once while the contest is open; a church's score is the total of its best five players.

Caring and serving

- **Ask a pastor:** a private question to one's own church's pastoral team; replies are tracked and the member is notified.
- **Community help board:** offers and needs for jobs, skills, lifts, food and help for older people, answered by private message. Posts are checked automatically and can be reported.
- **Help and counselling:** checked crisis lines for the member's country (including Nigeria, Ghana, Kenya, South Africa, the UK, Ireland, the USA, Canada, Australia and India), worldwide services, and a link to ask a pastor. In danger, always call the local emergency number.
- **Outreaches and missions map:** churches post outreaches (evangelism, medical, feeding, prisons, schools, mission trips); members sign up to go, to pray or to support.

For church leaders

- **Monthly church health report:** on the first of each month pastors and leaders with the reports permission receive members, new members, average attendance, giving, visitors, prayer requests and online activity for the past month, compared with the month before and the same month last year, with the church health score.
- Church websites, the guest card, outreaches, quiz contests and pastor questions are all managed from the Admin area under **Reach and outreach** and **Church life**. In the app, **Church tools** lets a leader edit the church website, share the guest QR card for printing and read the monthly health report.
- **Languages:** the interface now also comes in Igbo, Swahili and Amharic (beta) alongside English, French, Spanish, Portuguese, Yoruba and Hausa. Members can suggest better translations at Account, Help translate; approved wording goes live on the website and in the app.

Appendix A: every member page

This list is generated from the descriptions shown on each page of the member area, so it matches the platform exactly. Every signed-in member has these pages; some show more when you take part (for example the seller dashboard after you list an item).

My account

Page	What it is for and what you can do
Dashboard	Your home: your feed and shortcuts for your church family. Choose your church, or make a suggested church yours; Read your feed: news and events from your church family; See anniversaries and celebrations in your church today; Add FaceChrist to your phone's home screen; Open any shortcut on the left
Community timeline	The community timeline where members share testimonies, photos and reels. Post text, pictures, audio or a short video; React, comment and share; Follow people to build your own feed
Messages	Private messages with members and sellers. Start a chat and send text, photos or voice notes; Mute or block someone; Chat about a marketplace order
Groups	Groups for small groups, Bible study, prayer and choir. Join or start a group; Chat and run polls; Read the Bible together with a shared plan
Saved	Things you saved for later. Open saved sermons, hymns, posts, courses and listings; Remove what you no longer need; Manage your marketplace search alerts
My public link	Your public link: one page that shows what you do and offer. Choose your link name; Copy and share the link; See what your page shows now (your music, books, courses, products and more appear automatically)
Fellowship & connection	Fellowship and connection: meeting Christians who share your faith. Say who you are looking for and complete your details; Accept or decline requests sent to you; Chat with your connections; Ask your church to vouch for you; Use your weekly boost, or get Fellowship Plus
My fellowship profile	A fuller fellowship profile and safer meetings. Add up to 4 photos and short answers about yourself; Add a YouTube, Vimeo or mp4 intro link; Answer questions to see % compatible with others; Set a safe-meeting check-in: a trusted person is texted if you do not confirm
Notifications	Everything you were notified about. Open an item; Mark all as read; Turn on browser notifications

My faith

Page	What it is for and what you can do
Reading plans	Bible reading plans. Join a plan and tick each day; Keep your streak; See a plan with your group
Reading challenges	Weekly Bible reading challenges. Tick "I read my Bible today"; Start a challenge for your family, group or church and share the code; See who has read this week and encourage each other
Journeys (Lent, Advent, new believer)	Seasonal journeys and the new believer path. 40 days of Lent, Holy Week, Advent and the 21-day New Year fast; The 30-day new believer path with a mentor from your church; One passage and one prompt a day; finishing earns a badge
Scripture memory	Scripture memory cards. Add a verse; Review the cards that are due today; Watch your streak
Prayer partner	A weekly prayer partner. Opt in and get a new partner every Monday; Share one request; Tap "I prayed" so your partner knows
Ask a pastor	Ask your pastors a private question. Write a subject and your question; Only your church's pastoral team sees it; Replies appear here and you are notified
Prayer wall	The prayer wall. Share a request (public, church family or private); Pray for others and encourage them; Mark your request answered with a testimony
Prayer chain	Prayer chain: one request a day. Read today's request; Pray, then tap "I prayed for this"; Keep your daily streak going
My notes	Your sermon and Bible notes. Write notes during a sermon; Share a note with a friend; Find an old note by search
Live sermon notes	Notes your pastor shares while preaching. Keep the page open: it updates by itself; Open earlier notes below; Save them to your own notes
Volunteer	Ways to serve at your church. See what is needed and how many places are left; Sign up, or cancel; You are reminded the day before
Verse images	Turn a Bible verse into a picture to share. Type or paste a verse and its reference; Choose a look, typeface and shape; Download it or share it to WhatsApp, Instagram or Facebook
Hymn set lists	Hymn set lists for worship leaders. Plan the hymns of a service and reorder them; Share the list with the choir by link; Print it
Testimonies	Testimonies of what God has done. Share yours; Say Amen on others; Wait for approval before it appears

My badges	Your badges and achievements. See what you earned; See what to do for the next one
My duties	Your service duties. See when you serve; Ask a friend to swap with you; Accept or decline a swap
My availability	Dates you cannot serve on a rota. Add travel or busy dates; Leaders are stopped from rostering you on them
My children	Your children, registered for church check-in. Add a child with allergy notes; See the pickup code while they are checked in
My Bible school	Your children at Vacation Bible School. See each child's class and today's pickup code; Read the daily recap, Bible story and take-home activity; Print a certificate when it ends
My registrations	Your registrations. Show your ticket QR code at the door; Cancel, or ask for a refund of a paid ticket; See the receipt

Reach and serve

Page	What it is for and what you can do
Invite to church	Invite someone to church. Make a personal card for a service or event; Send it on WhatsApp or show the QR code; See who opened it and who said yes
Community help board	The community help board. Offer or ask for jobs, skills, lifts, food or help for older people; Reply by private message; Report anything that looks wrong
Outreaches & missions	Outreaches and missions near you. See outreaches on a map; Sign up to go, to pray or to support; Share an outreach with friends
Quiz contests	Bible quiz contests between churches. Play once while a contest is open; Your score counts for your church; See the player and church tables
Kids' corner	The kids' corner. Twenty Bible stories with a memory verse and a quiz; Print an activity sheet with a word search; In the app, a parent PIN keeps children inside the kids' corner
Help & counselling	Help and counselling. Crisis lines for your country; Trusted counselling services; Ask your pastors privately
Help translate	Help translate FaceChrist. Choose your language; Suggest wording for phrases not yet translated; Accepted suggestions go live for everyone

Money

Page	What it is for and what you can do
Wallet	Your wallet. Fund your wallet by card, bank transfer or USSD; Withdraw earnings to a bank or mobile money account in your own name (the fee is shown first); Buy airtime or data where it is offered; See your transactions
My giving	Your giving. Give now to a fund; Set up regular gifts (fund, amount, how often, day and how you pay) and stop them; See your giving history; Open your yearly statement
My pledges	Pledges: promises of a gift with a date. Make a pledge to a fund; Watch your progress; Give towards it when you are able
Matching gifts	Matching gifts you sponsor. Accept or decline an invitation to match gifts; Pause or stop at any time; See how much of your limit is used
Giving statement	Your yearly giving statement. Choose the year and press Show; Print it or save it as a PDF; Download the gifts as a CSV file
Payments & receipts	Payments and receipts. Open a receipt; Continue a payment that is waiting; Check the status of a payment
My orders	Your marketplace orders. Follow the status of what you bought; Rate the seller after the order
Premium & coins	Premium and coins. Compare plans; Subscribe or buy coins; Manage or cancel

Sell and create

Page	What it is for and what you can do
Memberships	Monthly support: creators you support, and your own supporter tiers. Support a creator monthly; Create tiers with perks; Cancel any time
Creator analytics	Creator analytics for the last 30 days. See visits, followers and earnings; Learn which posts and products do best; See scheduled posts
My marketplace listings	Your marketplace listings. Post something to sell with pictures; Edit, mark sold or boost it; Answer buyers
Seller dashboard	How your sales are doing. See sales per day for 30 days; See money in escrow and when it will be released

Sell books & digital products	Sell books and digital products. Upload a file and set a price; Wait for approval; See your sales
My books	Your library of books and digital products. Read or download what you bought; Continue where you stopped
My courses	Your courses. Create a course with sections and lessons; Set a price or make it free; See students and give certificates
My podcasts	Your podcasts. Create a show and upload episodes; Get your feed address for podcast apps; See plays
Minister studio	Minister studio: publish your albums and songs. Create an album and upload tracks; Set free or paid; See plays and tips
My playlists	Your music playlists. Create a playlist; Open it to play its songs
Creator earnings	Creator earnings. See earnings by source and the latest earnings; Open the tools you create with: music studio, books, courses, podcasts, marketplace and adverts; Withdraw from your wallet
Discount codes	Discount codes for what you sell. Create a code with a percentage or amount; Set an end date and a limit; See how many times it was used
Advertise with us	Advertise with us. Apply with a picture and link; Choose the days and countries; Pay once approved

Account

Page	What it is for and what you can do
Invite friends	Invite friends and earn points. Copy your invite link and share it; See who joined and your bonus points
Invite leaderboard	The monthly invite challenge. See the top inviters and the leading churches; Invite friends to move your church up
Verified profile	Get the ID-verified badge. Send a selfie and a photo of your ID; See your trust score
Mentoring	Mentors and mentees. Join as a mentor or mentee with topics; Request suggested people; Accept or end connections
Notification settings	Choose what reaches you. Turn phone/browser alerts and email on or off for church, community and money topics; Security notices always reach you
Profile & settings	Your profile and settings. Change your name, photo, church and ministries; Choose your language, time zone and currency; Control who may message you and what you are notified about
Two-step sign-in	Two-step sign-in. Turn it on with an authenticator app; Keep your backup codes safe; Officers need it before they can open the admin panel
Passkeys	Passkeys: sign in with your fingerprint or face. Add a passkey on this device; Remove one you no longer use
Signed-in devices	Where your account is signed in. See every browser and phone that is signed in; Sign out one you do not recognise; Sign out everything except this device; You are emailed when a new device signs in
Privacy & my data	Your privacy and your data. Download a copy of your data; See what we keep and why; Delete your account (with a 14-day cooling-off period); Control which messages you receive
Removed content & appeals	Content that was removed or held, and your right to appeal. See what was removed and why it was held; Appeal a removal once, with a short explanation; You are told the decision

Appendix B: every officer tool

These are the pages of the Admin area that church and body officers can be given. Each officer sees only the pages their position allows, for their own body and the bodies beneath it. Pages reserved for platform administration are not listed.

Overview

Page	What it is for and what you can do
Dashboard	Your starting point: who joined recently and the latest giving notices for the bodies you look after. See new members from the last 14 days; See recent giving notices and their status; Open any page you have access to from the menu on the left; Check which positions you hold (shown under "Admin" at the top of the menu)
Activity reports	How active your members are, with trends. See daily active members and engagement for the period; Read twelve-month trends; See each church's active members and how active it is; See the members who need a follow-up and the birthdays this week; Export the figures
Analytics	Growth, retention, giving and church health. Read the church health score and what drives it; See new members per week, giving per month and attendance; Compare your churches by health score; Export everything to CSV for a meeting
Church health report	A monthly health report for your church. Members, attendance, giving, visitors and online activity against last month and last year; Emailed to leaders on the 1st of each month; Look back at any month, print it or email it now

Organisation

Page	What it is for and what you can do
Regions (BWA)	The Baptist World Alliance regional fellowships. Add or edit a region: name, short name, code, area covered, website, email and a description; Set the order regions are listed in; See how many conventions and countries each region has
Conventions & unions	National conventions and unions that sit above conferences. Add or edit a convention: full name, short name, leader's title, country and BWA region; Set its main language, currency and time zone; Record the headquarters, leader, general secretary and contact details; Choose the names used for the levels below it
Conferences	Conferences inside a convention. Add or edit a conference: its convention, name and the states or regions it covers; Record the headquarters, president, secretary and contact details; See how many associations and churches it has
Associations	Associations (groups of local churches). Add or edit an association and choose its conference; Record the headquarters, moderator, secretary and contact details; See how many churches belong to it
Churches	Every local church on FaceChrist. Add a church or edit its name, association, address, denomination and website; Record the pastor and secretary with phone numbers and a photo; Write about the church and list its service times; Mark its location on the map; Delete a church that should not be listed
Church requests	Churches that members added and that wait for approval. Check the church is real (name, location, pastor); Choose the association it belongs to and approve it to add it to the directory; Reject it with a note to the member that says why
Departments & units	Auxiliaries, ministries and directorates (WMU, Youth, Music, Missions, and so on). Add a department or a sub-unit under a parent; Set its category, age bracket, motto and description; Record its leader, contact email and when it meets; Mark children's sections so ads there are child-safe; Delete a department that is no longer used

People

Page	What it is for and what you can do
Members & staff	Members in your area and the staff positions they hold. This is where roles are given. Search and filter members (everyone, staff and officers, or suspended); Open a member and give a position: where it applies, an optional department and the ticked permissions; Remove a position at any time; Suspend or reactivate a member; Reset a member's two-step sign-in if they are locked out; The Platform Super Admin can also make another person a Platform Super Admin
Staff & access overview	A single list of everyone who holds a position, with what each can access and what each has done. See every officer, their positions, scope and plain-English access list; See which admin pages each person can open; Open one person's activity trail (every change they made); Spot officers without two-step sign-in, or who have been inactive
Verified badges	The verified badge for trusted members and ministries. Search for a member; Verify them to give the badge; Remove a badge
ID verification	Selfie and ID checks for the verified badge. Compare the selfie with the ID; Approve or reject with a reason; Photos are deleted after your decision; every view is logged
Church references	Church references that members ask for before joining a church family. Read the reference requests from your members; Vouch for a member, or decline

Content

Page	What it is for and what you can do
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Approvals	Content that officers submitted and that waits for a person with approval rights. Read the item and see who submitted it and for which body; Approve and publish it; Return it with a note that says what to change
News & announcements	News and announcements for a church, association, conference, convention or department. Write an article with a summary and a cover picture; Choose who it is published to, the department and who can see it; Set the type, the publish date, and Draft or Published; Search and edit older articles, or delete them
Films	Films and drama ministry videos, free or paid. Add a film: title, type, publisher, ministry, story, cast and poster; Upload the film (MP4) or paste a YouTube, Facebook or Vimeo link, and add a trailer; Set a price in naira (0 for free) and the length; Set the status and choose whether to notify members; See views and sales, or delete a film
Go live	Go live: share a YouTube, Facebook or Mixlr broadcast with your members. Choose who is broadcasting (your church, association and so on) and give it a title; Paste the link to the live video or audio and test the link; Start the broadcast, then end it so it becomes a replay; See recent broadcasts and how many opened them
Events & live streams	Events, conferences and services. Create an event: title, who it is published to, department, who can see it, dates, venue and programme; Add a cover flyer and a live stream link (YouTube or Facebook); Save as Draft or Published; See who registered for an event, or delete it (build its registration form under Forms and link it to the event)
Gallery	Photo and video galleries. Upload several photos or videos at once into an album; Add a caption for all, or edit captions one by one; Choose who it is published to and who can see it; Delete items
Sermons & notes	Sermons with notes, scripture, audio and video. Add a sermon with the preacher, scripture, date and series; Write a summary and the sermon notes; Upload audio (MP3 or M4A) and a handout, or paste a video link; Choose who can see it and Draft or Published; audio sermons appear in the podcast feed
Digital bulletins	Digital bulletins: order of service and announcements. Create a bulletin with the date, order of service, announcements and notes; Add a cover image and a printable copy (PDF, Word or image); Choose the department, who can see it, and Draft or Published; See how many times each was opened, and delete old ones
Live sermon notes	Share sermon notes live while you preach. Write one point per line and save as the message goes on; Members see updates within seconds on Live sermon notes; Tick "Live now" to tell members when you publish; Edit or delete earlier notes

Church life

Page	What it is for and what you can do
Forms & registrations	Registration and survey forms, free or paid. Create a form with the fields you need, a description, an audience and an optional fee, and link it to an event; See the entries and filter by confirmed, waiting for payment or cancelled; Check people in, cancel or remove an entry; Spot entries where the member asked for a refund (shown with their reason); Export the entries
Venue check-in (QR)	Venue check-in with QR codes for events people registered for. Scan a ticket with the phone camera or type its registration code; See who has checked in today; Undo a wrong check-in
Attendance (QR)	Service attendance by QR code: members scan the code at the door. Create a new service (church, name and date) to get its QR code; Print the QR code to display at the door; Mark someone present by hand or remove a mark; Close or reopen a service; Export the attendance
Small groups	Small groups and house cells of your church. See each group with its members, leaders and when it was last active; Make a member a leader; Archive a group that has ended, or restore it
Follow-up care	Follow-up care: people the church should reach. See suggested people (for example those absent for three weeks or more); Open a follow-up and assign it to a team member (or yourself) with the reason and a note; Update the follow-up as you care for the person, and close it when done
Pastor dashboard	The pastor's dashboard for one church: attendance, giving and growth at a glance. Choose the church (if you look after more than one); Read attendance, giving and growth trends; See the people who need care
Service rosters	Service rosters: who does what on which Sunday. Create a rota for a body and add notes for members; Add a duty: choose the member, date, time and role, once or repeating every week; Archive a rota that has ended; Members see their duties and can swap them
Volunteers	Volunteer opportunities for your church. Publish what you need: title, date, time and how many people; See who signed up; Close it when it is filled; Members are reminded the day before
Visitors	Visitors: first-timers and the welcome that follows them. Add a visitor with a phone or email; A text goes out at once, an email the next day, and the person assigned is reminded to call after three days; Move each visitor through the stages until they become a member
Children's check-in	Children's check-in with pickup codes. Search a child registered by a parent and check them in; Print the name tag with allergy notes; At pickup enter the parent's code to hand the child over
Pastoral care	Private pastoral notes for church leaders only. Search a member and record a home, hospital or bereavement visit; Members never see these notes; Each time notes are opened it is logged

Ask a pastor	Private questions from your members to the pastoral team. Reply to each question; the member is notified; Close questions that need no reply; Only leaders with the members permission see them
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Reach and outreach

Page	What it is for and what you can do
Church website & guest card	Your church's free website and the guest welcome card. Pick a theme and tagline, write up to eight sections and publish; Share the website address (site?c=your-church); Print the guest QR card for the door: guests who scan it are added to Visitors and welcomed automatically
Outreaches & missions	Outreaches and mission trips on the public map. Post an outreach with date, place and what is needed; Add latitude and longitude to show it on the map; See who is going, praying and supporting
Quiz contests	Youth Bible quiz contests between churches. Choose the window and number of questions; Everyone plays the same questions once; Churches are ranked by their best five players

Vacation Bible School

Page	What it is for and what you can do
Vacation Bible School	Vacation Bible School: registration, classes, daily content, check-in and safety. Create a programme with dates, ages, fee and places; Run it: registrations and waitlist, classes, daily recap, volunteers with screening, safety log, supplies and report; Open the check-in desk for daily QR check-in and pickup codes
VBS lesson packs	Lesson packs for Vacation Bible School, shared between churches. Browse starter packs and other churches' public packs; Use a pack on your programme to fill the daily verse, story and activity; Share your own programme as a pack for other churches

Communication

Page	What it is for and what you can do
Push notifications	Push notifications to members in your scope. Choose the audience (and optionally one department); Write the title and message; Send now; See the history with how many devices received each one

Worship resources

Page	What it is for and what you can do
Hymnals by denomination	Hymnals, one for each denomination and language. Add a hymnal with its name, short code (2 to 6 letters), denomination and language; Set the order and the key used in web addresses; Delete a hymnal
Hymns	The hymns themselves. Search by number, title or line; Add or edit a hymn: hymnal, number, theme, title, words by, tune, meter and lyrics; Attach audio; Import many hymns at once (JSON); Delete a hymn
Music albums	Music albums and songs from ministers and artists. Review an album and approve or reject it (an album needs at least one track); Edit a release: price, genre and details; Edit or remove a track
Bible games	Bible games: trivia questions. Add a question with up to four choices, the right choice, category, Bible reference and difficulty (1 easy to 3 hard); Import questions in bulk; Delete a question

Finance

Page	What it is for and what you can do
Giving accounts	Giving accounts (funds) people can give to. Create a fund: who it belongs to, its purpose, currency and the label members see; Add the bank and account details for transfers; Set a goal name, target amount and deadline so a progress bar shows; Choose how members pay (online only, online or transfer, or transfer and notify); Set automatic shares so each gift is split between bodies; Edit or delete a fund
Giving records	Giving records: every gift to your funds. Filter by channel, status or dates; Update the status of a gift notice that came by transfer; Export the records for the treasurer or auditor
Giving campaigns	Campaigns on top of fund goals. See the thermometer for each fund with a goal; Add milestones with thank-you messages sent to givers; Invite a sponsor to match gifts from their wallet; Cancel a match any time
Reconciliation	Does the money add up? Pick a month and a fund; Compare gifts with what was queued or sent to church banks; Read the variance list for stuck or mismatched online gifts; See manual transfers waiting more than 3 days and payouts; Export to CSV for the auditor
Invoices & receipts	Invoices and receipts. Create an invoice: who issued it, the payer, amounts, discount, tax and due date; Mark an invoice paid; Print or reissue a receipt; Void an invoice
Payments & remittances	Online payments and receipts. Filter by type, status and dates; See each payment, payer, method and total; Open the receipt; Retry a payment that did not finish; Export the list

Transfers	Transfers from a body's Flutterwave balance to a bank account or mobile money. Start a new transfer: choose the bank or mobile money, the account number and the amount; Check the recipient and see the fee; Submit it for approval; Approve or reject a transfer another officer asked for; Refresh a transfer's status
Member withdrawals	Member withdrawals from their wallets. See each request with the amount and bank account; Approve it to send the money, or reject it with a note
Platform finance	Platform finance: platform income and member balances. See income by source; Withdraw platform income (needs your password and two-step code); Look up a member and credit or debit their wallet, coins or points, with a reason the member can see (recorded in the audit log)

Marketplace and learning

Page	What it is for and what you can do
Orders & escrow	Marketplace orders and escrow. Search and filter orders; Read the buyer, seller, total and status; Release the money to the seller, or refund the buyer, with a note
Bookstore	The bookstore: books and digital products. Add a book: title, author, format (printed, ebook or typed book), category and publisher; Set the price, coins for ebooks, stock and delivery fee; Choose where the money goes; Put it On sale or keep it as a Draft; See orders for printed books
Podcasts	Podcasts created by members. Review a new show and approve or reject it; See the number of episodes; Delete a show
Courses	Courses created by members. Review a course and approve or reject it; Delete a course; See the teacher, price and status

Moderation

Page	What it is for and what you can do
Held reviews	Seller reviews held by the fraud checks. Read the review and its flags; Publish the genuine ones; Remove fake ones
Testimonies	Testimonies members shared. Read each testimony; Publish it or reject it; Delete one that should not stay
Reviews of FaceChrist	Reviews of FaceChrist by members. Hide a review or show it again; Delete a review

Appendix C: public pages (no account needed)

Page	What visitors find
Home	Verse of the day, news, events, ministries, marketplace highlights and quick links.
News and announcements	News from every church, association, conference and convention.
Events and live streams	Upcoming events with registration and calendar links; live services with chat and giving; replays.
Find a church	Search and map of churches with service times, contact details and a page for each church.
Conventions, conferences and associations	The family structure and each body's page.
Ministries and departments	Auxiliaries and departments with their leaders and news.
Bible	Twelve Bible versions in several languages, with search.
Hymns, liturgy and anthems	Hymnals for each denomination, tune lists, projector mode, liturgy and anthems.
Daily devotional and sermons	Daily devotionals, sermons with notes, digital bulletins.
Prayer wall and testimonies	Prayer requests and answered prayers, testimonies of God's faithfulness.
Marketplace and bookstore	Listings, books and ebooks, digital products.
Music, podcasts, films and courses	Gospel music and artist pages, podcasts, films and online courses.
Gallery	Photos from churches and events.
Give	Give to any body or fund online.
Vacation Bible School	Find a programme, register children, volunteer and sponsor a child.
Christian singles	An invitation to Fellowship and Connection for Christian adults.
Verse images	Make a picture of a verse with your church name to share on WhatsApp and Instagram.
Journeys	Lent, Holy Week, Advent, the New Year fast and the new believer path.
Kids' corner	Bible stories, memory verses, quizzes and printable activity sheets for children.
Outreaches and missions	A map and list of church outreaches to join, pray for or support.
Bible quiz contests	Live church-against-church quiz tables.
Help and counselling	Crisis lines and counselling by country.
Church websites	Each church's own simple website, and the guest welcome card.
Invitations and sermon clips	The pages a shared invitation card or sermon clip opens.
How it works and About	This guide to download, and the story of FaceChrist.
Policies	Privacy policy, terms of use, child safety and account deletion.